

**Minutes of Berkswich Parish Council Meeting held on
Tuesday 1st February 2022 at 7.30pm at Walton Village Hall**

Present: Cllr. Sue Francis (Chair), Cllr. Margaret Crossland, Cllr. Graham Kilford, Cllr. Ann Millichap, Cllr. Malcolm Millichap, Cllr. Mike Pascoe, Cllr. Caroline Pearson and Cllr. Alan Taylor.

In attendance: 5 members of the public.

1. Public Questions

- a. **Milford Information Hut** - It was pleasing to note that 12 volunteers had come forward to man the information hut at Milford Common and a local business was interested in sponsorship. The problem lay in identifying who was responsible for the hut, which was on Crown Land. A meeting would be arranged and invitees would include the Chair of the Council and Cllr. A. Cooper (SBC). Attention was drawn to green grants which the Council could apply for to introduce improvements to the environment.
- b. **Queen's Platinum Jubilee** - It was proposed that the Council seek to involve the community in celebrations for the Queen's Platinum Jubilee. Milford Cricket Club would be supportive and it might be possible to have a joint venture with the church. The Chair thanked the proposer and said this would be considered later on the agenda.
- c. **Parking at Old Croft Road** - Concern was expressed about the continued traffic hazard on Old Croft Road due to parked cars near the football ground at weekends. The history of the problem was outlined and the Chair confirmed the Council was actively in discussions with the football organisers and the school. New measures had recently been introduced and these would be monitored. **Action: Clerk to write to the Football Club asking for a progress report**

22/012 To note apologies for absence – Cllr. Tim Luker, Cllr. Ben Rowell, Cllr. Andy Cooper (SBC), Mrs. Sue Fullwood (Clerk).

22/013 To record Declarations of Interest regarding items on the agenda – There were no declarations of interest.

22/014 To approve the minutes of the meeting held on 4 January 2022 – Resolved: agreed as a true record.

22/015 Update on Matters which were not agenda items – There were no items.

22/016 Review Grounds Maintenance quotes for 2022 – A question was raised why the "Chicken Run" was not included. The Chair pointed out Cllr. Rowell had been and would continue to do this. Deferred to next meeting.

22/017 Community Schools Project – Deferred to next meeting.

22/018 Queen's Platinum Jubilee
(i) Purchase of new equipment - Deferred to next meeting

(ii) **Tea Party; and**
 (iii) **Children's Party**

The general feeling was that a large community event was a good idea, but members felt there was insufficient time to organise such an event. The Church might be interested in a joint venture but the Church fete was designed to make money and a date had already been settled. We might consider a smaller picnic style event at the Hollybush Playing Fields for children. **Proposed: Cllr. Millichap continue with the Afternoon Tea project.** Vote was 7 for and one against. **Resolved:** Afternoon Tea Project to continue. Further consideration to be given to a children's event at Hollybush Playing Fields. **Action: Cllr. Pearson to explore possibility of purchasing 100 event mugs.**

22/019 Project for Milford – Cllr. Kilford proposed we approach the landowner with a view to replacing the fencing around the pool. This was agreed. **Action: Clerk to write to the landowner.**

22/020 War Memorial - Cllr. Taylor said there was little to be done to the monument except a little pointing and replacing the plaque. We also needed a rail at the steps. He would draw up a requirement. Concern was expressed about the flag and wire around the monument, which several people had complained was most disrespectful. It was assumed the flag belonged to a specific local resident. **Action: Clerk to write to the resident requesting the removal of all material from the monument.**

22/021 Walton Coppice - Deferred to next meeting

22/022 Financial Matters

- i. To approve Bank Reconciliation and expenditure for January – **Resolved:** Unanimously approved.

Receipts			
Company	Description	Amount	Date Received
Teachers Building Society Account	Interest Dec 2021	£154.56	01/01/2022
HMRC	VAT refund 2020/21	£2,878.42	14/01/2022
Total Receipts		£3,032.98	

Payments						
Paid to	Description	Invoice date	Cheque #	Gross Incl. VAT	VAT	Net
Mrs Sue Fullwood	Clerk Salary & Expenses Jan	31/01/2022	650	£885.95	£0.00	£885.95
TGM	Hollybush Park	27/01/2022	651	£438.00	£0.00	£438.00
HMRC	NI Emper & Empee contributions Dec	31/01/2022	653	£38.23	£0.00	£38.23
Staffs Pension Fund	Emper & Empee pension contributions Oct	31/01/2022	654	£283.99	£0.00	£283.99
Walton (Berkswich) Village Hall	Hall use	20/01/2022	655	£30.00	£0.00	£30.00
Total Payments				£1,676.17	£0.00	£1,676.17

Cashbook

Opening Balance at 01.01.2022	15,964.46
Add:	
Receipts 01.01.2022 to 31.01.2022	3,032.98
Less	
Payments 01.01.2022 to 31.01.2022	1,676.17
Cashbook Balance at 31.01.2022	<u>17,321.27</u>

Current Account

Bank statement Balance at 01.01.2022

19,526.99

Less payments made

Chq no.s

637, 638, 639, 640, 642, 643, 644, 645,
646, 647, 648, 649

3,562.53

Less: Unpresented Cheques

Chq No.s

Amount

Chq No.s	Amount
650	£885.95
651	£438.00
653	£38.23
654	£283.99
655	£30.00

1676.17

Add: receipts

3032.98

Add: Unpresented Receipts

0.00

C/A balance 31.01.22 carried forward

18997.44

Available funds in C/A

17321.27

Reconciles to Cash Book (check zero)

0.00

Total Funds	
Teachers Building Society	£61,822.20
Hampshire Trust Bank	£61,905.29
Stafford Railway Building Society	£61,822.20
Funds in C/A after receipts & payments	£17,321.27
Total Funds Available	£202,870.96

ii. To approve budget report for January – **Resolved:** Unanimously approved.**Budget Report January 2022**

RECEIPTS	Total	Budget	Outturn
Precept	26,535.00	26,535.00	0.00
Council tax support grant	-	1,231.00	-1,231.00
SBC (Concurrent Function Allowance)	1,507.00	1,507.00	0.00
SCC Minor Highways Agreement	-	1,500.00	-1,500.00
VAT refund	2,878.42	5,000.00	-2,121.58
Interest Virgin (Santander)	-	185.00	-185.00
Interest Teachers A/c	154.56	125.00	29.56
Interest Hampshire Trust	83.00	125.00	-42.00
Misc. Receipts	-	50.00	-50.00
Total income	31,157.98	36,258.00	-5,100.02

PAYMENTS	Total	Budget	Outturn
Staff costs	8,585.98	10,500.00	1,914.02
Office costs	3,794.11	4,392.00	597.89
Maintenance costs	9,117.32	10,700.00	1,582.68
Additional maintenance	1,008.00	700.00	-308.00
Play area equipment	198.48	1,600.00	1,401.52
Capital purchases	2,144.10	4,500.00	2,355.90
Community support	777.99	3,800.00	3,022.01
Projects	2,959.14	5,530.00	2,570.86
Total Expenditure	28,585.12	41,722.00	13,136.88

22/023 Planning Matters – Planning application 21/31585/HOU no comment.

22/024 Reports from other meetings

- i. **Environment Group** – The Group had examined a proposal to seed wildflowers along the grass verge behind the trip rails on the Milford Road. The problem was that walkers and horse riders were now used to using the grass verge and would trample the flowers down before they were established. Another site needed to be identified.
- ii. **Village Hall Management Committee** – Cllr. Pascoe reported the next meeting of the committee would be 16/2/2022.

22/025 Agenda Items for the Next Meeting – The next meeting would be held on Tuesday 1st. March 2022. Agenda items to include: Engine Idling and Parking on The Rise; Grounds Maintenance quotes; New Play Equipment; Old Croft Road Parking; Walton Coppice; War Memorial; Milford Project; Queen’s Jubilee.

The Chair thanked everyone for attending and closed the meeting at 9.00 pm.