

BERKSWICH PARISH COUNCIL

Minutes of Berkswich Parish Council Meeting held on Tuesday 29 June 2021 at 7.30 pm at Walton Village Hall

Present: Cllr Sue Francis (Chairman), Cllr Alan Taylor, Cllr Mike Pascoe, Cllr Graham Kilford, Cllr Ben Rowell, Cllr Malcolm Millichap, Cllr Ann Millichap, Cllr Caroline Pearson

In attendance: Sue Fullwood as Clerk

Public session

1. Questions from residents – none

21/98 Apologies received from Cllr Tim Luker. **Resolved** that Cllr Luker's apologies were accepted.

21/99 Financial Matters

21/99 i Approve revised Cashbook for 2020/21 The Clerk had revised the cashbook while completing the Annual Governance and Accountability Return (AGAR). Cllr M Millichap proposed that the revised Cashbook was approved, Cllr Taylor seconded the proposal and it was agreed unanimously. **Resolved** that the revised cashbook for 2020/21 was approved and signed by the Chairman.

21/99 ii Receive Annual Internal Audit Report Cllr M Millichap stated that although the Internal Auditor had declared she did not know anyone on the Council, both he and Cllr A Millichap knew her socially. Cllr M Millichap had circulated a suggestion on the revision of allocated funds and discussions followed around whether the allocated funds for legal fees were excessive and if general reserves should be increased as per the Internal Audit report. Matter to be discussed further and agreed at the meeting on 6 July. Cllr Rowell thanked the Clerk for all the work preparing the AGAR.

21/99 iii Approve Annual Governance Statement for 2020/21 (AGAR Section 1) Cllr M Millichap proposed that the Annual Governance Statement was approved, Cllr Kilford seconded the proposal and it was agreed unanimously. **Resolved** that the Annual Governance Statement for 2020/21 was approved and signed by the Chairman.

21/99 iv Approve Accounting Statements for 2020/21 (AGAR Section 2) Cllr M Millichap proposed that the Accounting Statements were approved, Cllr Rowell seconded the proposal and it was agreed unanimously. **Resolved** that the Accounting Statements for 2020/21 were approved and signed by the Chairman.

The Chairman thanked everyone for attending and closed the meeting at 7.55 pm.