

# BERKSWICH PARISH COUNCIL

## Notice of Annual General Meeting

Tuesday 4 April 2021 at 7.30 pm,

Contact: Sue Fullwood, Clerk at [berkswichclerk@gmail.com](mailto:berkswichclerk@gmail.com)

Zoom Meeting ID: **838 7904 5525**

Passcode: **858722**

Join Zoom Meeting

<https://us02web.zoom.us/j/83879045525?pwd=cUU5WW5hbEJhNXFIRDg0dFpjOEZxUT09>

### Public Session

1. Issues from residents
2. Report from Staffordshire County Council
3. Report from Stafford Borough Council

Close of public session

### Agenda

- 21/59 Election of the Chair of the Parish Council
- 21/60 Election of the Vice-Chair
- 21/61 Apologies
- 21/62 Declarations of interest, receipt of written applications for dispensations (Localism Act 2011)
- 21/63 Updates to Councillors' register of interest forms
- 21/64 Minutes of the meeting held on 6 April 2021
- 21/65 Matters arising which are not agenda items
- 21/66 Financial Matters
- i. Bank Reconciliation Statement, Schedule of Payments, Cashflow Statement for April
- 21/67 Planning matters, to consider any planning applications received, including: Future planning application at Brocton Park Farm for information
- 21/68 Maintenance, update on outstanding tasks:
- i. Damage to grass verges from recent gas works
  - ii. Notice board on The Rise
- 21/69 Footpaths/Roads
- i. Jacob's Ladder – footpaths, damaged gates
  - ii. Lane alongside Holly Bush Field
- 21/70 Environment Group update
- 21/71 Reports from representatives:
- i. Village Hall
- 21/72 Bluebell Hollow

- i Fence lines
- 21/73 Milford parking and improvement proposals
- 21/74 GDPR – email addresses
- 21/75 Holly Bush park
- 21/76 New Clerk:
  - i Membership of the Local Government Pension Scheme
  - ii Pay date
  - iii Pay method
  - iv Phone
  - v Microsoft Office 365
- 21/77 Correspondence received since last meeting
- 21/78 Items for the agenda for the next meeting scheduled for Tuesday 1 June 2021