

**BERKSWICH PARISH COUNCIL**

**Notice of Meeting of the Council**

Tuesday 7 June 2022 in Walton (Berkswich) Village Hall,

Green Gore Lane, Walton on the Hill at 7.30 pm

Contact: Sue Fullwood, Clerk at berkswichclerk@gmail.com

or on 07871 645232

1. **Public Questions**

Residents are welcome to bring matters to the Parish Council’s attention within the meeting. If a detailed response is required it would be helpful for the Clerk to receive your questions in writing, preferably 5 days before the meeting.

**Agenda**

22/073 To note apologies for absence

22/074 To record Declarations of Interest regarding items on the agenda

22/075 To approve the minutes of the meeting held on 3 May 2022

22/076 Update on matters arising which are not agenda items

22/077 Financial Matters

1. To receive and note the Annual Internal Audit Report for 2020/21
2. To approve the Annual Governance Statement for 2020/21
3. To approve the Accounting Statements for 2020/21
4. To approve Bank Reconciliation and expenditure for May 2022
5. To approve budget report for May 2022
6. To agree withdrawal of funds from short-term investment account

22/078 War Memorial Damage Update

22/079 Quotes for Survey of Trees in School Lane

22/080 Queen’s Platinum Jubilee

1. Afternoon Tea review
2. Play equipment update
3. Plans for reopening event

22/081 Policy/Procedure Review

1. Code of Conduct
2. Publication Scheme
3. Freedom of Information Policy
4. Data Protection and Information Security Policy
5. Complaints Procedure

22/082 Councillor Vacancy

22/083 Planning

1. Planning application at Brookside, 23 Main Road

22/084 Reports from other meetings

1. Environment Group
2. Village Hall Council of Management

22/083 Items for the agenda for the next meeting scheduled for Tuesday 5 July 2022 – Policies to be reviewed/agreed: Grant Awarding Policy; Management of Volunteers Policy; Parish Council Members’ Allowances Scheme; Equal and Diversity Policy; Training and Development policy

Signed  Date: 1 June 2022