

**BERKSWICH PARISH COUNCIL**

**Notice of a Meeting of the Council**

Tuesday 4 October 2022 in Walton (Berkswich) Village Hall,

Green Gore Lane, Walton on the Hill at 7.30 pm

Contact: Sue Fullwood, Clerk at [berkswichclerk@gmail.com](mailto:berkswichclerk@gmail.com)

or on 07871 645232

1. **Public Questions**

Residents are welcome to bring matters to the Parish Council’s attention within the meeting. If a detailed response is required it would be helpful for the Clerk to receive your questions in writing, preferably 5 days before the meeting.

**Agenda**

22/101 To note apologies for absence

22/102 To record Declarations of Interest regarding items on the agenda

22/103 To approve the minutes of the meeting held on 6 September 2022

22/104 Update on matters arising which are not agenda items

22/105 To discuss the Councillor Vacancy

22/106 To discuss the survey report for trees in School Lane and agree next steps

22/107 To discuss planting a tree for The Queen’s Green Canopy

22/108 To agree purchase and placement of poppy wreath(s) for Remembrance Sunday

22/109 To agree response to Holdiford Road signalisation consultation

22/110 To discuss the Clean Air Campaign

22/111 To agree reduction in the number of meetings

22/112 To agree the format of future Parish newsletters

22/113 To discuss the fencing at Milford

22/114 To discuss the telephone box

22/115 To discuss the tree growing near to The Crescent

22/116 To receive data from Speed Indication Devices

22/117 To discuss plans for 2023/24

22/118 Financial Matters

1. To discuss preliminary budget figures for 2023/24
2. To approve Bank Reconciliation and expenditure for September 2022
3. To approve budget report for September 2022

22/119 Policy/Procedure Review – to approve the following policies:

1. Disciplinary Policy
2. Grievance Policy
3. Health and Safety Policy
4. Equality and Diversity Policy
5. Training and Development policy

22/120 Planning – to agree response to planning applications:

1. 22/36207/HOU 198 Main Road

22/121 To receive reports from other meetings:

1. Environment Group
2. Village Hall Council of Management

22/122 To agree items for the agenda for the next meeting

Exclusion of the Public - The Chairman to move: that the public be excluded from the meeting for the item of business below which involves the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of Local Government Act 1972.

22/123 Evaluation of Clerk’s role

Signed Date: 28 September 2022