**BERKSWICH PARISH COUNCIL**

**Notice of a Meeting of the Council**

Tuesday 6 December 2022 in Walton (Berkswich) Village Hall,

Green Gore Lane, Walton on the Hill at 7.30 pm

Contact: Sue Fullwood, Clerk at [berkswichclerk@gmail.com](mailto:berkswichclerk@gmail.com)

or on 07871 645232

**1 Public Session**

Residents are welcome to bring matters to the Parish Council’s attention within the meeting. If a detailed response is required it would be helpful for the Clerk to receive your questions in writing, preferably 5 days before the meeting.

**Agenda**

22/149 To note apologies for absence

22/150 To record Declarations of Interest regarding items on the agenda

22/151 To approve the minutes of the meeting held on 1 November 2022

22/152 Update on matters arising which are not agenda items

22/153 To discuss the councillor vacancy

22/154 To agree the contractor for School Lane Trees

22/155 To agree plans for planting a tree for The Queen’s Green Canopy

1. To agree a tree guard
2. To discuss the planting
3. To discuss a plaque

22/156 To discuss the Clean Air Campaign

22/157 To discuss repairs for the telephone box

22/158 To discuss plans for 2023/24

1. Coronation of King Charles III - 6 May 2023

22/159 To discuss parking at:

1. Kitlings Lane
2. The Village

22/160 To discuss Staffs CC funding opportunities for local projects in the landscape

22/161 To agree Grounds Maintenance Contractor for 2023

22/162 Financial Matters

1. To approve the budget for 2023/24
2. To agree the precept demand for 2023/24
3. To approve Bank Reconciliation and expenditure for November 2022
4. To approve budget report for November 2022

22/163 Planning – to agree response to:

1. South Staffordshire Local Plan - Housing on Cannock Road and Acton Lane
2. Stafford Local Plan 2020-40

22/164 To receive reports from other meetings:

1. Environment Group
2. Village Hall Council of Management
3. Trent Valley Collaboration Group

22/165 To agree items for the agenda for the next meeting on Tuesday 7 February 2023

Exclusion of the Public - The Chairman to move: that the public be excluded from the meeting for the item of business below which involves the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of Local Government Act 1972.

22/166 To review the job evaluation report and agree Clerk’s salary grade and effective date

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Signed Date: 29 November 2022