**BERKSWICH PARISH COUNCIL**

**Summons to a Meeting of the Council**

Tuesday 10 October 2023 at 7.30 pm in the Bromage Room at

Walton (Berkswich) Village Hall, Green Gore Lane, Walton on the Hill

Contact: Sue Fullwood, Clerk at [berkswichclerk@gmail.com](mailto:berkswichclerk@gmail.com)

or on 07871 645232

**1 Public Session**

Residents are welcome to bring matters to the Parish Council’s attention within the meeting. If a detailed response is required it would be helpful for the Clerk to receive questions in writing in advance of the meeting.

**Agenda**

23/114 To note apologies for absence

23/115 To record Declarations of Interest regarding items on the agenda

23/116 To approve the minutes of the meeting held on 5 September 2023

23/117 Remembrance Sunday

1. To discuss installation of a railing at the War Memorial
2. To agree attendance at Remembrance services
3. To agree purchase of a wreath(s)

23/118 To appoint an AONB Representative

23/119 To discuss parking issues on Old Croft Road at weekends

23/120 Grounds maintenance

1. To discuss possible extension of contract to include additional flower beds and boxes
2. To agree grounds maintenance schedule for 2024

23/121 Benches

1. To agree a replacement bench for the corner of The Village
2. To discuss potential sites for new benches

23/122 To discuss replacement signs for the telephone box

23/123 To discuss a dog waste bin near the playground at Bluebell Hollow

23/124 To discuss wetpour repairs at Hollybush Playing Fields following RoSPA Report

23/125 Financial Matters

1. To discuss draft budget for 2024/25
2. To agree Earmarked Funds and General Reserves
3. To agree internal auditor for 2023/24
4. To approve Bank Reconciliation and expenditure for September 2023
5. To approve budget report for September 2023

23/126 Planning Matters

1. To ratify comments agreed on 5 September regarding planning application 23/37587/OUT Land off Oldcroft Road, Walton on the Hill
2. To agree response to SBC Draft Validation Criteria

23/127 To receive reports from other meetings:

1. Environment Group – update on Walton Coppice grant application
2. Village Hall Council of Management

23/128 Agenda items for the next meeting scheduled for Tuesday 7 November 2023 at Walton Village Hall at 7.30 pm.

Signed Date: 27 September 2023