

**BERKSWICH PARISH COUNCIL**

**Summons to Annual Meeting of the Council**

Tuesday 7 May 2024 at Walton (Berkswich) Village Hall,

Green Gore Lane, Walton on the Hill at 7.30 pm

Contact: Sue Fullwood, Clerk at berkswichclerk@gmail.com

or on 07871 645232

1. **Public Questions**

Residents are welcome to bring matters to the Parish Council’s attention within the meeting. If a detailed response is required it would be helpful for the Clerk to receive your questions in writing, preferably 5 days before the meeting.

**Agenda**

24/49 Election of the Chair of the Parish Council

24/50 Election of the Vice-Chair of the Parish Council

24/51 To note apologies for absence

24/52 To approve the minutes of the meeting held on 2 April 2024

24/53 To record Declarations of Interest regarding items on the agenda

24/54 To review delegation arrangements

24/55 To agree representatives for:

1. Finance Working Group
2. Staffing Committee
3. Environment Group
4. Village Hall Council of Management
5. Trent Valley Collaboration Group (TVCG)

24/56 To review and approve policies:

1. Standing Orders
2. Financial Regulations
3. Grants Policy

24/57 To confirm eligibility for the General Power of Competence

24/58 To review: Asset register; Financial risk assessment

24/59 To review annual subscriptions to: SPCA (inc. NALC); SLCC

24/60 To agree meeting schedule and forward plan for 2024/25

24/61 To accept the Clerk’s report for April 2024

24/62 To discuss the suggested Clean Air Zone

24/63 To discuss Flower Beds on Main Road

24/64 To discuss potential for Speed Indication Devices at Milford

24/65 To discuss attendance at the Parish Fete

24/66 To discuss moving to a .gov.uk web domain

24/67 To discuss the offer of a Walk and Talk Session with the Police

24/68 To agree a Contractor for Weed Control at Walton Coppice

24/69 Financial Matters

1. To approve Bank Reconciliation and expenditure for Year End 2024 and April 2024
2. To approve the Budget Report for Year End 2024 and April 2024

24/70 Reports from other meetings

1. Environment Group

24/71 Items for the agenda for the next meeting scheduled for Tuesday 4 June 2024 to include: the Annual Internal Audit Report, the Annual Governance Statement and the Accounting Statements for 2022/23; grant application from Berkswich PS; and speed camera vans.

Signed  Date: 30 April 2024